



## State Application for CEEDAR Intensive Technical Assistance

### Online Application Directions

Thank you for expressing an interest to be a partner with the CEEDAR Center. The CEEDAR Center's mission is to work with states to build upon existing efforts to reform, restructure, and improve statewide systems for personnel preparation, licensure, practice, professional learning supports, and evaluation to ensure that students with disabilities, in all settings, achieve college and career readiness standards. This application process is designed to serve several purposes:

- To provide the state a process to submit information concerning current efforts and demonstrated need to be used by the CEEDAR Center in the selection process.
- To assist a state in considering their current level of efforts related to teacher and leader preparation to support the academic and social growth of students with disabilities.

To apply for intensive technical assistance from CEEDAR, included below is an overview of the online application process which requires reflection, a statement of current efforts, and where necessary, supporting evidence. **Please note the state application must be submitted online at [cedar application](#) no later than 11:59 p.m. EDT on August 1<sup>st</sup>.**

Questions and/or assistance regarding this national call and the procedures for submitting a complete application can be accessed through [cedar@coe.ufl.edu](mailto:cedar@coe.ufl.edu) or by phone at 1-855-4CEEDAR or 1-855-423-3327.

All applicants will be notified by email whether their state will be chosen to receive intensive technical assistance. Additionally, the list of the states selected will be posted on the CEEDAR Website: [cedar.org](http://cedar.org) Please be reminded that while not all states will be selected in the second year cycle for intensive technical assistance, universal and targeted technical assistance will be made available for all interested states. Additional states will be selected in subsequent years.



## Two Step Application Process

\*\*States currently receiving targeted technical assistance from CEEDAR please contact Meg Kamman at [mkamman@coe.ufl.edu](mailto:mkamman@coe.ufl.edu) to begin your application.

### **New Applicants:**

#### **Step 1. Recruit appropriate stakeholders and gain credentials for online application**

The application requires input from the state and three cooperating IHEs.

The process for the online application is both **started and finalized by the chief state school officer, but IHEs will each have a portion to complete.**

First, the state representatives must recruit the appropriate stakeholders, which require the chief/superintendent and three collaborating IHEs.

When all parties agree to begin an application the first step is to gain credentials for your personalized and secure online application.

For this part of the application the state representative will identify which state you are representing and provide contact information, [name and email address](#), for the following people:

1. Chief/State Superintendent (first and second contact)
2. IHE #1
3. IHE #2
4. IHE #3

\*\* Note for states interesting in including more than three IHEs. There is a portion of the SEA application where you can indicate other IHEs interested in collaborating. For the purposes of the application, 3 IHEs must be selected to serve as the leads to complete the online application.

**You begin step 1** by going to: <https://cedar.education.ufl.edu/nic/> and click the link that says: “Click here for step 1 – to start a new application”

You will first select your state:

State:

You will then enter the contact information for all five entities and hit submit.

A screen will appear notifying you of your submission.



Please allow 24 business hours for your online application account to be set up. Do not wait until the last day to start the online application process.

Once your online application account has been set up, you will each receive an individual email indicating your username, password and link to the online application. You can save and return to the application at any time before August 1<sup>st</sup> at 11:59 pm.

## **Step 2: Complete Online Application**

Each entity (State, IHE #1, IHE #2, and IHE #3) will be emailed a username and password. This will be used to complete step 2, the online application.

States and IHEs will click the link in their email to access their portion of the online application. You can then login to start the online application.

### Directions specific to IHEs

IHEs will only be able to view their portion of the application. You will be able to log in and save information so you can come back and edit/add to your application. When you are finished, hit the “final submit” button. The state will be notified that your portion of the application is complete.


### Directions specific to States

The state will be able to view the entire application. You will only be able to add/edit your portion of the application and view the IHEs’ sections. You can log in to come back to edit/add information. When IHEs are finished with their portion, the state will receive an email. The state’s aggregate view will also contain an indicator about the completion of the IHE sections. When the application is completed by the state and all 3 IHEs, the Chief State School Officer will complete the electronic signature by hitting the “final submit” button.

The following are the fields you will be asked to complete based on the entity you represent.



## State Portion of the Online Application: Step 1



▲ Support

Application ▾

Username \*

Password \*

- [Request new password](#)

### CEEDAR Network Improvement Community


Thank you for expressing an interest to be a partner with the CEEDAR Center. The CEEDAR Center's mission is to create aligned professional learning systems that provide teachers and leaders effective opportunities to learn how to improve core and specialized instruction in inclusive settings that enable students with disabilities to achieve college and career ready standards. This application process is designed to serve several purposes:

- To provide state/IHE teams a process to submit information concerning current efforts and demonstrated need to be used by the CEEDAR Center in the selection process.
- To assist state/IHE teams in considering their current level of efforts related to teacher and leader preparation to support the academic and social growth of students with disabilities.

### Application Instructions

- If you have not begun the initial 2014 intensive application, [being by reviewing the written instructions](#), then [click here to start a new application](#).
- If you have already submitted the initial 2014 intensive application and you were notified it has been approved, you may [login to the NIC](#) using the login form on the left.
- If you are currently partnering with CEEDAR as a targeted state, please contact Meg Kamman, [mkamman@coe.ufl.edu](mailto:mkamman@coe.ufl.edu) to begin your 2014 intensive application.

Questions and/or assistance regarding this national call and the procedures for submitting a complete application can be accessed through [cedar@coe.ufl.edu](mailto:cedar@coe.ufl.edu) or by phone at 1-855-4CEEDAR or 1-855-423-3327.



▲ Support

Application ▾

Username \*

Password \*

- [Request new password](#)

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**Step 1**

Please Select Your State

This section must be completed by the state. If you are an IHE, please contact your state representative about starting an online application.

CAPTCHA

This question is to ensure no spammers request support.



[Generate a new captcha](#)

What code is in the image? \*

Enter the characters shown in the image.



## Edit Admittance Form

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# CEEDAR

## SEA Contacts

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### PRIMARY SEA CONTACT

Agency Name (e.g., CEEDAR Department of Education): \*

Contact Name: \*

Contact Email: \*

Contact Title:

### SECONDARY SEA CONTACT

Agency Name (e.g., CEEDAR Department of Education): \*

Contact Name: \*

Contact Email: \*

Contact Title:

W E C H I T



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## IHE Collaboration

Identify IHEs in your state who are interested in partnering with the CEEDAR Center:

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### IHE 1

Institution Name: \*

Contact Name: \*

Contact Email: \*

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### IHE 2

Institution Name: \*

Contact Name: \*

Contact Email: \*

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### IHE 3

Institution Name: \*

Contact Name: \*

Contact Email: \*

Submit



## Your application has been submitted.

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Thank you for completing step 1 of the online application. Within 24 hours you will receive an email with your login, password and link to your online application.

## Step 2: SEA Portion of the Application

Welcome to the SEA portion of the online application. As the lead on the application, you will be able to view the entire application. You will only be able to add/edit your portion of the application and view the IHEs' sections. You can log in to come back to edit/add/save information. When all 3 IHEs are finished with their portion, you will be able to view their applications by clicking "view IHE applications" tab on the left hand tool menu. When the application is completed by the SEA and all 3 IHEs, the SEA will complete the electronic signature by hitting the "final submit" button.

In this application, we ask you to answer questions in the following categories: (1) state leadership support; (2) program alignment; (3) data and formative evaluation; (4) leveraging resources; and (5) additional IHEs. There is a final section for you to add any supplemental information you feel is necessary to support your application.

### LEADERSHIP SUPPORT

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Indication of commitment of the state superintendent/chief.

No file selected.

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Indication of commitment of other key state stakeholders. Examples could include: state doe standards and licensure, state doe department of special education, state doe department of general education, state doe teacher and leader effectiveness, state doe accountability and improvement, state doe professional development/professional learning systems.

No file selected.

No file selected.

No file selected.

No file selected.

No file selected.

No file selected.

No file selected.

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Describe plans and/or meetings for working with key stakeholders. Be sure to reference key stakeholders, such as: state doe standards and licensure, state doe department of special education, state doe department of general education, state doe teacher and leader effectiveness, state doe accountability and improvement, state doe professional development/professional learning systems.

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Describe shared projects with multiple stakeholders and the structures that support them.



**PROGRAM ALIGNMENT / INTEGRATION**

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Describe your commitment to address preparation and licensure to ensure both general and special education teachers and leaders are adequately prepared. Specify your interest in establishing ongoing partnerships between the state and IHEs and your desire to align teacher and leader quality efforts.

Describe any regular communications or meetings to facilitate collaboration between stakeholders regarding preparation and licensure of general and special educators, teachers and leaders including SEA representatives IHE representatives.

Describe any efforts of the SEA to guide preparation and licensure to ensure all teachers and leaders are adequately prepared.

**DATA AND FORMATIVE EVALUATION**



#### DATA AND FORMATIVE EVALUATION

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Indicate your state's current capacity for data and evaluation systems:

- We have alternate data systems that may show promise in building the capacity to collect valid and reliable data concerning the academic performance of students with disabilities and other students at-risk.
  - We have plans to develop a data system that will have the capacity to collect valid and reliable data concerning the academic performance of students with disabilities and other students at-risk that can be accurately captured and reported back to preparation program.
  - We are currently developing or using a data system that will have the capacity to collect valid and reliable data concerning the academic performance of students with disabilities and other students at-risk that can be accurately captured and reported back to preparation programs.
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Elaborate on your selection above:



### LEVERAGING RESOURCES

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Which of the following state efforts/initiatives are you engaged in?

- Race to the Top
  - Common Core
  - Interstate New Teacher Assessment and Support Consortium
  - NTEP
  - NCLB Waiver
  - RTI
  - IDEA Waiver
  - Carnegie Initiative on the Doctorate
  - Interstate School Leaders Licensure Consortium Standards
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Please describe OTHER grants, initiatives or other state resources that are not listed above that can be used to complement the CEEDAR partnership and support the reform of personnel preparation systems statewide:

### ADDITIONAL IHES:

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CEEDAR requires three IHES for a complete online application. If you have other IHES interested and committed to partnering, please list them below. If selected as an intensive state, CEEDAR staff will discuss with your state how to best proceed with additional IHES.

**SUPPLEMENTAL INFORMATION:**

Please add any additional information to support your application.

- Supplemental file 1:  No file selected.
- Supplemental file 2:  No file selected.
- Supplemental file 3:  No file selected.
- Supplemental file 4:  No file selected.
- Supplemental file 5:  No file selected.

**To View IHE Application Progress:**

- [Dashboard](#)
- [Support](#)
- Application ▾
  - 2014 Application
    - » [View IHE 2014 Applications](#)

**View My IHE's 2014 Applications**

The following IHEs for your state and Agency are listed below. If they have submitted forms, you can click the links to view them.

<a href="#">In Process</a>	asda
Not Started	asda
Not Started	asdasdas



## IHE Portion of Application

Each of the three IHE representatives will log into their portion of the application and complete the following:

Welcome to the IHE portion of the online application. You can log in to come back to edit/add/save information. When your application is completed, hit the "final submit" button at the bottom. You will no longer be able to add or edit your application after you hit the final submit tab. The SEA will be able to see that your portion of the application is complete.

In this application, we ask you to answer questions in the following categories: (1) state leadership support; (2) program alignment; (3) data and formative evaluation; and (4) leveraging resources. There is a final section for you to add any supplemental information you feel is necessary to support your application.

### LEADERSHIP SUPPORT

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Indication of commitment of the dean.  no file selected



Indication of commitment of other key stakeholders including, department of curriculum and instruction, department of elementary & secondary, department of leadership, department of special education, collaborating LEA, etc.

no file selected

no file selected

no file selected

no file selected

no file selected

no file selected

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Describe plans and/or meetings for working with key stakeholders. Be sure to reference key stakeholders, such as: dean, department of curriculum and instruction, department of elementary & secondary, department of leadership, department of special education, and LEAs.

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Describe collaborative initiatives with multiple stakeholders and the structures that support them.



**PROGRAM ALIGNMENT / INTEGRATION**

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Describe your commitment to collaborate across departments to align general and special education teacher and leader education programs to reflect evidence based practices.

Describe any communication, outreach, and planning across programs to revise teacher and leader preparation programs to reflect evidence based practices.

Describe any initiatives (i.e., Race to the Top, RTI, 325T grants) around which there is regular communications, meetings, or work groups collaborating.





#### DATA AND FORMATIVE EVALUATION

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Indicate your IHE's current capacity for data and evaluation systems.

- We have a documented reciprocal working relationship with LEAs that includes efforts to gain feedback on teacher and leader candidates.
  - We have plans to develop a system to use performance feedback to modify and improve preparation programs.
  - We are currently developing or piloting a system to use performance feedback to modify and improve preparation programs.
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Elaborate on your selection above.

#### LEVERAGING RESOURCES

Which of the following state efforts/initiatives are you engaged in?

- Race to the Top
  - Common Core
  - Interstate New Teacher Assessment and Support Consortium.
  - NTEP
  - 325T Grant
  - RTI
  - Carnegie Initiative on the Doctorate
  - Interstate School Leaders Licensure Consortium Standards
- 

Please describe OTHER grants, initiatives, partnerships, or other IHE resources that are not listed above that can be used to complement the CEEDAR partnership and support the reform of personnel preparation systems statewide.



**SUPPLEMENTAL INFORMATION:**

Please add any additional information to support your application.

no file selected

no file selected

no file selected

no file selected

no file selected



The state will be able to see submissions from all three of the IHEs in an aggregate form. When the state portion and ALL three IHEs portions are complete (you will see a yes in the table above), the state superintendent will complete signify his/her electronic signature by hitting the FINAL submit button. Once the final submit button is pressed the application can no longer be accessed.